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| **rls_logo**  **Project PropOSAL** |

**1. Project Title**

**2. Organization, contact details, represented by:**

**3. Introduction / Summary of the most important elements of the project:**

**4. Description of aims which will be met in the project:**

**5. Activities of the project / program:**

**­ Date, time and place**

**­ Expected program**

**6. List of presenters and invited organizations, guests (including annotations):**

**7. Coordinators / list of people responsible for project coordination:**

**8. Project partners (if applicable):**

**9. Target groups:**

**10. Project outcomes (eg publication, video, press release, articles ...):**

**11. Detailed budget, including information about the partner’s own contribution to it (financial/material/volunteer work):**

**EXAMPLE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Item* | *Unit* | Cost/document | Total in Euro | Comment |
| Honorary | *1* | 50 Euro /contract | 500,00 |  |
| Publication | 300 items | 300 Euro CZK/invoice | 300,00 |  |
| Travel costs | 1 | 100,00 Euro/plane tickets | 100,00 |  |
| Total |  |  | 900,00 Euro |  |

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| **Name, position and signature of person applying on behalf of the organization**  Name:  Position in organization:  Signature:  Place and date: |