**Procurement protocol**

**Award report**

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| **Project title. Agreement number: XXX** |

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| **Specification of services/Task description:** XXX |

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| **Estimated order volume in EURO and national currency net:** (currency rate should be taken in accordance to national law):XXX CZK/ EUR |

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| **Requirements justification :** XXX |

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| **Period of implementation:** XXX |

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| **Procurement procedure(here, a reference to standard procurement procedures in the partner country, if applicable):** XXX |

**Overview of offers received:**

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| --- | --- | --- | --- | --- | --- |
| **Name/Address of the bidder**  | **Article description/****service** | **Price in national currency (without VAT)****(50%)**  |  **Criterion 2 - Qualification****(25%)** |  **Criterion 3 -** **Availability in the office****(25%)** | **Overall score %** |
| 1. Name, Address
 |  |  |  |  |  |
| 1. Name, Address
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| 1. Name, Address
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**Examination and evaluation of offers received according to specified criteria:**

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| **Evaluation criteria (for justification of award decision):** 1. Price:
2. Criterion 2
3. Criterion 3
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| **Results of the evaluation :** In consideration of the results of the examination and evaluation of offers, the most cost-effective contract will be awarded to XXX |

**The awarding of the contract took place on XXX**

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Name / Signature Name /Signature

***Attachment no 1:*** the call for offers

***Attachment no 2:*** Received offers